

Member Instructions: How to Create an Account and Register

Step 1: Create an account

Login with Facebook, Google+ OR, Create New User Account



Step 2: Add in the Parent/Admin User's Details

Email address, name, username and password

Coast Futbol Alliance - Registration

Welcome to the registration process for **Coast Futbol Alliance!**

You must be logged in to proceed with registration. If you do not have a user account, please create one.

Registration Login

User ID/Email

Password

Sign In

OR

Sign In with Facebook

Sign In with Google+

Create New User Account

Forgot your password?

Create Your New User Account

demosphere TeamNet

Demosphere TeamNet™ allows you to securely save and access personalized content for Coast Futbol Alliance, as well as any other networked website.

Profile Information for the Parent or Household Administrator/Owner

Parent/Admin Email

Parent/Admin First Name

Parent/Admin Last Name

Username

Password

Confirm Password

• Email: is invalid

This account will be used to manage the household, its players, payments and registrations

Create New Account Cancel

Step 3: If Email is Already in Use

If your email address already exists in the system, click the “Forgot your password” link on the login page to reset it



Step 4: Create Your Household

Add phone and address info. This will pre-populate with subsequent logins

Create Your New User Account

demosphere TeamNet

Demosphere TeamNet™ allows you to securely save and access personalized content for Coast Futbol Alliance, as well as any other networked website.

Profile Information for the Parent or Household Administrator/Owner

Parent/Admin Email

Parent/Admin First Name

Parent/Admin Last Name

Username

Password

Confirm Password

• Email: Email address already exists. Please enter a new email address, login, or retrieve your login info via the email address provided.

This account will be used to manage the household, its players, payments and registrations

Create New Account Cancel

Registration Step 1.1 - HOUSEHOLD INFORMATION

My Household

Household Name

Your Phone #

Country

Address

City

State

ZIP

I would like to receive SMS Broadcasts

Step 5: Register a Participant

You can also register to volunteer or make a donation



The screenshot shows a progress bar at the top with five steps: Step 1 (Welcome), Step 2 (Collect Order Item Info), Step 3 (Additions), Step 4 (Donate), and Step 5 (Complete). Step 2 is highlighted in orange. Below the progress bar is a dark header with a pushpin icon and the text "Registration Step 1.2 - SELECT ORDER ITEM". The main content area has the heading "What would you like to do?" and three buttons: "Register a Participant", "Register a Volunteer", and "Make a Donation".

Step 6: Create the Player/Registrant

Existing household members will always show up here, or create a new one

The screenshot shows a progress bar with three steps: Step 1 (Welcome), Step 2 (Collect Order Item Info), and Step 3 (Additions). Step 2 is highlighted in orange. Below the progress bar is a dark header with a pushpin icon and the text "Registration Step 2.1 - IDENTIFY PARTICIPANT". The main content area has the heading "Identify Participant" and a sub-heading "Select Household Member to Register". There is a dropdown menu showing "Wayne Rooney" with a phone number "686-15388-46" and a green "Create New Member" button. Below this is a "Personal Information" section with fields for First Name (Lil), Last Name (Rooney), Birthdate (06/02/2006), Gender (Male selected, Female unselected), and Phone # ((202) 555-1212).

Step 7: Select a Program/Season

Only those programs a member is eligible for will appear in the dropdown



The screenshot shows a progress bar with two steps: Step 1 (Welcome) and Step 2 (Collect Order Item Info). Step 2 is highlighted in orange. Below the progress bar is a dark header with a pushpin icon and the text "Registration Step 2.2 - SELECT SEASON". The main content area has the heading "Select an Open Registration Season" and a sub-heading "Select the Season you are registering Lil Rooney (06-02-2006) for:". There is a list of three options: "Can-Am Cup - 2017 March 4-5", "Savannah Girls Rock/ Boys Rule Tournament - Spring 2017", and "St Patrick's Day Cup - 2017 March 11-12". The first option is selected with a checkmark. A "Back / Edit" button is at the bottom left.

Step 8: Enter Parent Info

Select an existing member from the dropdown, and/or create a new member

The screenshot shows a progress bar with three steps: Step 1 (Welcome), Step 2 (Collect Order Item Info), and Step 3 (Additions). Step 2 is highlighted in orange. Below the progress bar is a dark header with a pushpin icon and the text "Registration Step 2.3 - ADDITIONAL INFORMATION". The main content area has the heading "Additional Information" and a sub-heading "Parent 1 and Parent 2 will be given admin login access to this household with a v". There are two columns for "Parent 1" and "Parent 2". The "Parent 1" column has a dropdown menu showing "Wayne Rooney" and a "Create New Member" button. Below this are fields for First Name (Wayne), Last Name (Rooney), Email Address (rooney@example.com), and Phone Number ((202) 555-1212). The "Parent 2" column has fields for First Name, Last Name, Email Address, Phone Number, and Relationship to Participant. A "Back / Edit" button is at the bottom left.

Step 9: Next Steps

Register another player, register to volunteer or complete registration

The screenshot shows a progress bar at the top with five steps: Step 1 (Welcome), Step 2 (Collect Order Item Info), Step 3 (Additions), Step 4 (Donate), and Step 5 (Complete Order). Step 3 is highlighted in yellow. Below the progress bar, the page title is "Registration Step 3.1 - REGISTER ANOTHER". A question asks, "Do you have an additional registration to make?". There are two main buttons: "Register a Participant" and "Register a Volunteer". A secondary button on the right says "No, Proceed to Next Step".



Step 10: Review Cart Contents

Edit the registration, go back to register another, or proceed to checkout

The screenshot shows a progress bar with five steps: Step 1 (Welcome), Step 2 (Collect Order Item Info), Step 3 (Approvals), Step 4 (Donate), and Step 5 (Complete Order). Step 5 is highlighted in yellow. The page title is "Registration Step 5.1 - REVIEW ORDER". The main heading is "Review Cart Contents". Below this, it says "PARTICIPANT: LIL ROONEY | CAN-AM CUP - 2017 MARCH 4-5" with an "Edit Registration" link. A table displays registration details:

Participant	Registration Info	Fees and Discounts
Lil Rooney	Can-Am Cup - 2017 March 4-5	Can-Am Cup \$59.00
Birthdate: 2006-06-02 MALE		Participant Reg. Total \$59.00

At the bottom right, it says "Order Total \$59.00". There are two buttons at the bottom: "Register Another" and "Proceed to Checkout".

Step 11: Make Payment

Enter credit card details and submit, or click Back to edit the registration

The screenshot shows a progress bar with five steps: Step 1 (Welcome), Step 2 (Collect Order Item Info), Step 3 (Approvals), Step 4 (Donate), and Step 5 (Complete Order). Step 5 is highlighted in yellow. The page title is "Registration Step 5.2 - MAKE PAYMENT". The main heading is "Payment Amount". A table shows the registration total:

Type	Description	Registration Info	Registration Total
Participant	Lil Rooney	Can-Am Cup 2017 March 4-5	\$59.00
			\$59.00

Below this is the "Payment Information" section. It asks to "Select payment type:" and shows "Selected Payment Method: Credit Card" with icons for Visa, Mastercard, and American Express. There are fields for "Cardholder's Name" (First Name, Last Name), "Country" (United States), "Card Number", "Security Code", "Billing Address", "City", "State", and "ZIP". An "Expiration" field shows "01 / 2017". At the bottom right, it says "Amount to Pay: \$59.00". There are two buttons at the bottom: "Back / Edit" and "Submit Order".



Step 12: Confirmation!

Your receipt will be emailed to you and you can view/print it from the confirmation screen

The screenshot shows a progress bar with five steps: Step 1 (Welcome), Step 2 (Collect Order Item Info), Step 3 (Approvals), Step 4 (Donate), and Step 5 (Complete Order). Step 5 is highlighted in yellow. The page title is "Registration Step 5.3 - ORDER CONFIRMATION". The main heading is "Registration Order Complete!". There are two buttons at the bottom: "View/Print Receipt" and "Finish and Re" (partially visible).